

GREAT FUTURES START **HERE.**



BOYS & GIRLS CLUBS
OF MIDDLESEX COUNTY SERVING
CAMBRIDGE • EVERETT • MEDFORD • SOMERVILLE

Volunteer Position Description: Mentor

Mission of the Boys & Girls Clubs of Middlesex County:

The Boys & Girls Clubs of Middlesex County (BGCMC) is committed to providing young people a safe place to learn and grow. Our mission is to inspire and enable all young people, especially those who need us most, to realize their full potential as productive, responsible and caring citizens.

BGCMC is located within 4 Clubs across the cities of Somerville, Medford, Cambridge & Everett and serves over 5,000 youth per year.

Purpose	To give a young person (male or female between the ages of 6 and 18) in need of social and recreational development and emotional support the companionship of an adult to supplement the work of parents, teachers, counselors, social workers and other social services and education professionals.
Responsibilities	<ul style="list-style-type: none">• The mentor will be assigned to a young person and will be responsible for meeting with the mentee on a weekly basis, two hours a week. A ten month commitment is the minimum accepted.• Attend mentor orientation and training sessions before meeting mentee• Attend ongoing mentor training and support sessions• Work closely with agency staff to understand the youth and his or her family better and to facilitate activities to help the child.• Serve as an example/role model to demonstrate that adults can give, and should receive, respect (and will make an occasional mistake).• Meet with mentee at the Boys and Girls Club on a regular basis to establish relationship and to support mentee in setting and attaining academic and life skills goals.• Keep time/activity logs and other information as requested by Volunteer Coordinator.

<p>Skills</p>	<p><u>Collaboration</u></p> <ul style="list-style-type: none"> · Work as part of the Club team to create enriching experiences and programs. · Support Club Staff to facilitate activities in accordance with the BGCMC Youth Development Strategy and BGCMC policies and procedures. · Work with individuals representing diverse cultures, religions and lifestyles. <p><u>Communication</u></p> <ul style="list-style-type: none"> · Share any concerns and issues about Club Members with Club Staff quickly and discretely. · Accurately complete timesheets and documentation of hours volunteered.
<p>Requirements</p>	<p>Mentors must complete the BGCMC Volunteer Application and pass a CORI (Criminal Offender Record Information) as well as SORI (Sex Offender Registry Information) check.</p> <p>Qualifications:</p> <ul style="list-style-type: none"> • Sincere desire to be personally involved with another person to help him or her achieve personal and career goals; • Ability to communicate with teenagers openly and nonjudgmentally; • Strong listening skills; • Ability to establish a relationship based on equal responsibility and respect; • Interest in needs and concerns of persons with internal and external barriers to steady employment; • Practical problem-solving skills and ability to suggest options and alternatives • Sensitivity to persons of different educational, economic, cultural or racial backgrounds.
<p>Minimum Time Required</p>	<p>1 – 4 hours per week for 12 weeks - <i>It is very important for our Club members to experience consistency and trust with adults.</i></p>
<p>Target Dates</p>	<p>Ongoing; September – May for school year</p>
<p>Training</p>	<p>Hands-on direction from the Volunteer</p>

	Coordinator: orientation with Volunteer Handbook
For Volunteer questions	Dana Benjamin dbenjamin@kidsclubs.org 617.628.4665